



इलाहाबाद विश्वविद्यालय

प्रयागराज – 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj – 211 002, U. P. (INDIA)



No. 05/R/1318/2025

Date: 07/11/2025

CIRCULAR

Subject: Introduction of Bus Facility for Employees' Children-reg

The Hon'ble Vice Chancellor is pleased to announce the air-conditioned bus facility for the children of university employees (Teaching & Non Teaching) residing in University's quarters at Bank Road, Beli colony and MNNIT colony with effect from **1st December, 2025**. This initiative aims to provide convenient and safe transportation for the students attending nearby schools.

University Employees (Teaching & Non Teaching) who wish to avail this facility are requested to submit students details in the prescribed format as enclosed herewith latest by **18th November, 2025**. University Employees are requested to peruse the enclosed attachments regarding terms & conditions, bus charges, route, timing etc. (A google form link for same is <https://forms.gle/VbPrJYBGoMjT4t8U7>).

For any queries, please contact to the Transport Office (Shri Vijay Gupta- Section Officer (Transport Section) – 7839878003).

This is issued with the approval of the Hon'ble Vice Chancellor.

Sd/-

Registrar

Encl. As above.

Copy to:

1. All Deans (Faculty of Science, Law, Commerce and Arts), University of Allahabad.
2. All Deans (DSW/CD/R&D) University of Allahabad (UoA).
3. Director (IPS/IIDS/G.B.Pant), University of Allahabad (UoA).
4. All the Head of Departments, Coordinators of the Centres, In- Charge of the section, University of Allahabad are requested to circulate this circular in your respective departments/centres/offices and submit the consolidated report in the prescribed format.
5. All Coordinator of the Centres, University of Allahabad.
6. All the faculty members of the University of Allahabad.
7. Finance Officer, University of Allahabad.
8. Proctor, University of Allahabad (UoA).
9. All Joint Registrars, University of Allahabad (UoA).
10. All Deputy Registrars/All Assistant Registrars, University of Allahabad (UoA).
11. Librarian, University of Allahabad (UoA).
12. PRO/APRO, University of Allahabad (UoA).
13. In- Charge, Committee Section, University of Allahabad.
14. Coordinator, IQAC, Cell, University of Allahabad.
15. All the faculty members, University of Allahabad.
16. All non- teaching staff of the University of Allahabad.
17. Chairman, ICT Cell, University of Allahabad (UoA) with request to upload the same on University website.
18. Transport Manager, University of Allahabad.
19. Shri Vijay Gupta, Section Officer, Transport Section, University of Allahabad.
20. SVC for kind information of the Hon'ble Vice Chancellor.

Sd/-

Registrar



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Terms & Conditions for utilizing the University's bus

- AC Bus facility is exclusively provided to wards of **university's employees (Faculty & Non – Faculty) residing at University's premisses at Bank Road, Beli colony and MNNIT colony.**
- Students, who wants to avail university transport facility, they are required to submit basic information in the prescribed format as enclosed herewith (**Annexure-A**) at the Transport Office, Situated at Tilak Bhawan, First Floor, Room No.9, Senate Campus, University of Allahabad.
- For more information, Students/Parents may contact to Shri Vijay Gupta- Section Officer (Transport Section) – 7839878003 or Visit transport office during working hours.
- To avail this bus facility, users/parents have to pay **Rs. 2000/- p.m** as transport charge. This payment shall be made through online/ card swipe machine (POS) available in the transport office. No cash payment is accepted. Parents must deposit transportation charge in advance latest by 5th of each month in the Transport Office. Bank details are mentioned below.
- Each ward availing of bus facility will be issued a bus pass displaying his/her name, parents name, class, section and bus no. by the transport section.
- The ward is expected to arrive at his pick-up **point 5 minutes** before the scheduled time.

- If a child wants to withdraw from this bus facility, **1 month's prior** notice will have to be given by the parent in writing in the Transport Office.
- No diversion or extension will be made on existing routes.
- The list of students and their respective stops will be displayed in the bus as well as list of user will be available with attendant of the bus.
- University has reserve the rights to amend any clause / terms & condition/ withdraw this facility / revise the monthly charges at any point of time & without assigning any reason.

Bank Details

Account Details	: A U Transport Activities
Account Number	: 50100490917828
Name of Bank	: HDFC Bank, Branch Code : 9430, Sardar Patel Marg, Prayagraj, U.P
IFSC Code	: HDFC0009430